



Job Title: NPLQ Trainer Assessor

Unit/School: Cardiff Met Sport

Grade: 2A/B

Core purpose of role

Work with the Cardiff Met Sport to carry out the role of a Trainer Assessor.

To assess RLSS courses at Cardiff Met University in accordance with the ATC guidance.

Adhere to relevant industry legislation and organisational policies and procedures in line with organisational guidelines and best professional practice.

Key responsibilities and contributions

- Conduct assessments of NPLQ course candidates, or other RLSS course qualifications as required.
- Ensure the correct completion of the assessment paperwork.
- Submit completed assessments to a designated Cardiff Met Sport employee.

Person specification

Essential qualifications / Professional memberships

- TA core qualification.
- TA NPLQ Specialism qualification.
- RLSS membership (license to operate).

Essential experience, knowledge and skills

- Good verbal communication skills.

Desirable

- Experience of assessing, monitoring, and recording NPLQ candidates.
- Ability to work at evenings and / or weekends.

Welsh skill requirements

Welsh is essential to our students and staff and is a key part of our provision and services. For every position at Cardiff Met, proficiency in Welsh language is either essential or desirable. You can find information about the levels by viewing our booklet: [Welsh language skills levels](#). If a skill is listed as essential in the table below, please ensure you demonstrate this in your online application form.

Language level and general descriptor	Listening	Reading	Speaking	Writing
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A1 – Beginner Can understand and use familiar everyday expressions and very basic phrases in Welsh.	Desirable	Desirable	Desirable	Desirable
A2 - Basic user Can deal with simple, straightforward information and communicate in basic Welsh.				
B1 - Intermediate user Can communicate, to a limited level, in Welsh about things that are familiar and/or work related.				
B2 - Upper intermediate user Can express myself in Welsh on a range of topics and understand most of a conversation with a native speaker.				
C1 - Fluent user Can communicate fluently in Welsh.				
C2 - Master user Can communicate fluently on complex and specialist matters in Welsh.				

Disclosure & Barring Service requirements

This position does not require a DBS check.

Supporting information

The University is a dynamic organisation and changes may be required from time to time. This job description and person specification is not intended to be exhaustive.

The University is committed to the highest ethical and professional standards of conduct. Therefore, all employees are expected to have due regard for the impact of their personal behaviour and conduct on the University, students, colleagues, business stakeholders and our community. Each employee must demonstrate adherence to our Code of Professional Conduct. In addition, all employees should have particular regard for their responsibilities under Cardiff Metropolitan University's policies and procedures.